



**CERTIFICATION RENEWAL  
CONTINUING EDUCATION (CEU) LOG**

<b>FIRST NAME</b>	<b>LAST NAME</b>	<b>CERTIFICATION ID #</b>	<b>RENEWAL APPLICATION DATE</b>
<b>ADDRESS NUMBER / STREET</b>	<b>CITY</b>	<b>STATE / PROVINCE</b>	<b>ZIP / POSTAL CODE</b>
<b>EMAIL ADDRESS</b>		<b>CELL PHONE</b>	<b>COUNTRY</b>

<b>CERI RECOGNIZED CEU PROVIDERS - KPS ALIGNED TRAININGS AND EVENTS</b>							
<b>DATE(S)</b>	<b>TITLE OF TRAINING</b>	<b>TIME START</b>	<b>TIME END</b>	<b>TOTAL TIME (IN HOURS)</b>	<b>PRIMARY <u>KPS</u> ALIGNED WITH TRAINING (LIST ONE)</b>	<b>SECONDARY <u>KPS</u> ALIGNED WITH TRAINING (LIST ONE)</b>	<b>CERTIFICATE OF ATTENDANCE ATTACHED (✓)</b>
<b>GRAND TOTAL CONTACT HOURS</b>							

**--- PLEASE BE SURE TO SAVE THIS DOCUMENT AFTER FILLING IT OUT - CONFIRM THAT YOUR INFORMATION WAS RECORDED ---**

## CERI RECOGNIZED CEU PROVIDERS - KPS ALIGNED TRAININGS AND EVENTS

DATE(S)	TITLE OF TRAINING	TIME START	TIME END	TOTAL TIME (IN HOURS)	PRIMARY <b>KPS</b> ALIGNED WITH TRAINING (LIST ONE)	SECONDARY <b>KPS</b> ALIGNED WITH TRAINING (LIST ONE)	CERTIFICATE OF ATTENDANCE ATTACHED (✓)
<b>GRAND TOTAL CONTACT HOURS</b>							

**Certification holders are required to submit the following documentation to CERI as evidence of having met the Continuing Education Requirements for certification renewal**

**For conferences, events, trainings, and webinars:**

1. Certification renewal Continuing Education Log (CEU Log)
2. Copies of Certificates of Attendance (COAs) from each training or event listed on the certification renewal CEU Log which contain:
  - The applicant’s name
  - The name of the training or event
  - The hosting organization
  - The date of the training or event
  - The total number of clock/contact hours or CEU units earned from the training or event  
(1 CEU unit = 10 contact hours)

**For university courses:**

1. Certification renewal Continuing Education Log (CEU Log)
2. Copies of university transcript(s) containing each course listed on the certification renewal CEU Log which contain:
  - The applicant’s name
  - The name of the university
  - The course name and number
  - The number of credits earned for the course  
(1 credit = approx. 15 contact hours)
3. Course descriptions or syllabi for each course listed

**Information on the Knowledge and Practice Standards for Teachers of Reading (KPS):** <https://effectivereading.org/knowledge-and-practice-standards/>

**Information on CERI Certification Renewal and CEUs:** <https://effectivereading.org/maintain/>

**CERI Frequently Asked Questions:** <https://effectivereading.org/faq-2/>

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